

CHARITY REGISTRATION NUMBER: ENGLAND 272100
SCOTLAND SCO 10951

Brittle Bone Society
Financial Statements
31 March 2017

BIRD SIMPSON & CO
Chartered Accountants & Statutory Auditor
144 Nethergate
Dundee
DD1 4EB

Brittle Bone Society
Financial Statements
Year ended 31 March 2017

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Brittle Bone Society
Trustees' Annual Report
Year ended 31 March 2017

The trustees present their report and the financial statements of the charity for the year ended 31 March 2017.

The financial statements have been prepared in accordance with the policies set out in Note 1 to the accounts and comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities Act 2011 and the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Brittle Bone Society	
Charity registration number	272100 (England) SC010951 (Scotland)	
Principal office	Grant Paterson House 30 Guthrie Street Dundee DD1 5BS	
The trustees	Elaine Healey John Phillips Robert Gordon Mirrick Koh Prof F Ahmed Prof N Bishop Helen Chappell Gareth Cumming Yvonne Grant Andrew Mills Angie Stewart Harry Venet	Chairperson Vice Chair Treasurer Secretary (Co-opted 12 November 2016) (Co-opted 12 November 2016) (Retired 13 August 2016)
Chief executive officer	Patricia Osborne	
Auditor	Bird Simpson & Co Chartered Accountants & Statutory Auditor 144 Nethergate Dundee DD1 4EB	
Bankers	Royal Bank of Scotland 3 High Street Dundee DD1 9LY	

Brittle Bone Society
Trustees' Annual Report
Year ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

As the Charity is active throughout the United Kingdom it is registered with both the Charity Commission and the Office of the Scottish Charity Regulator. It is unincorporated and governed by its constitution.

Membership

Membership of the Charity is open to individuals over the age of 18 years and organisations who are interested in furthering the work of the Charity and who have paid the appropriate annual subscription.

Data Protection and Disclosures

The Charity continues to adhere to Data Protection principles. The Charity has ensured all Staff and key Trustees have completed child protection training and are complying fully with all CRBS checks (now being replaced with PVG Scheme), and includes self declaration forms for any volunteers or back office personnel.

Administration

The Trustees administer and manage the Charity and employ a Chief Executive Officer to manage the day-to-day operations. Whilst the Chief Executive Officer is normally in attendance at the meetings of the Trustees, she has no voting rights, her participation being on an ex-officio basis.

Meetings

The Trustees meet at least three or more times per year depending on the business to be considered. Decisions are made based on motions, duly proposed and seconded, either at the meeting or resolutions in writing. Motions are carried on a simple majority of the Trustees attending and voting. This is subject to the constitutional requirement that a minimum of five Trustees must be present at any meeting. In addition the Chair, Vice Chair, Secretary and Treasurer together with the Chief Executive Officer prepare regular reports for the Trustees. Additionally the CEO regularly emails and discusses and consults with the Chairman, Secretary and Treasurer on operational matters.

Trustees

On election or adoption Trustees are supplied with the relevant publications from the Charity Commission and the Office of the Scottish Charity Regulator. The Charity supplies full job descriptions for Trustees and office bearers, copies of the constitution and other policy documents relevant to the governance of the Charity.

Trustees are encouraged to contact the appropriate regulator or, if necessary, other sources of information should they have any enquiries.

Trustees are also required to sign a Declaration Form confirming that they are not in any way legally disqualified from serving.

While the Trustees consider external and internal risks to the Charity on an ad hoc basis, they have conducted a review focusing on the major risks to which the Charity is exposed and the systems that are required to mitigate those risks. There is, however, knowledge of the significant external risks to funding and the Charity will continue to seek opportunities, which will allow for the diversification of funding and activities.

Internal risks are minimised by the established procedures for authorisation of transactions and projects and to ensure consistent quality of delivery for all operational aspects of the Charity. These procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

The law firm Jones Day, of which Trustee John Phillips is Partner in Charge continues to provide pro-bono legal advice across a number of areas including advice on litigation, IT and other contractual matters, data protection and employment Law. The London office of Jones Day is regularly used by Charity staff and Trustees for meetings on both internal matters and funding presentations. This allows the Charity to apply to its charitable objectives, funds that would otherwise be spent on legal fees or room hire and so increases the proportion of every donation that directly assists those with OI.

Brittle Bone Society

Trustees' Annual Report *(continued)*

Year ended 31 March 2017

In November 2016 the Trustee Board proposed to invite Angie Stewart and Gareth Cumming to the Trustee Board. Both have indicated their hopes to be formally installed as Trustees at the AGM in August 2017.

As at May 2017, there were 11 (2 of which were co-opted) trustees serving on the Trustee Board.

Treasurer Robert Gordon was re-elected in 2016.

Key management personnel

As a small charity the key management personnel consists of the trustees, the Chief Executive and all the other staff. The salaries are disclosed in note 13 of the accounts. They are responsible for directing, controlling, running and operating the charity on a day to day basis. All trustees give up their time freely and no trustee received remuneration in the year. Details of trustees' expenses are disclosed in note 14 to the accounts.

The pay of the senior staff is reviewed annually along with other staff members, having regard to general pay inflation and budget constraints.

Volunteers

Outside of the head office, the Charity relies on volunteers throughout the UK to help raise funds and provide peer support for others affected by Osteogenesis Imperfecta. The Charity continues to support local University placements and student internships.

Strategic Planning

Trustees agreed to develop a Research Strategy to submit to the Association of Medical Research Charities. The AMRC accepted the Brittle Bone Society to the AMRC in November 2016

We remain one Full time Employee down for this financial period (Fundraising Officer post vacant since June 2015). We are reviewing HR and resourcing requirements to make best use of all skill sets available.

OBJECTIVES AND ACTIVITIES

The objectives of the Charity are to advance research into the causes, inheritance and management of Osteogenesis Imperfecta and similar disorders, to publish the useful results of such research and to relieve persons from such disorders. The trustees have given due regard to the Charity Commission's public benefit guidance when planning activities for the year.

Support

The provision of advice, support and financial assistance remains key in our objectives. Contact for members to our support is provided initially at point of contact by our Support Development Officer.

Information

A Communications Officer has been in place since 2015. The Charity's "E-Zine" continues to be emailed to 1,088 people each month. All social media outlets e.g. Twitter, Facebook etc. require regular upkeep, monitoring and maintenance managed by the Communications Officer.

Wheelchairs and Equipment

To purchase and provide equipment to aid mobility.

Income for wheelchairs has reduced somewhat due to our relationship with Boparan Trust. A wonderful charity who help fund wheelchairs for children. They are supporting a significant number of requests that we refer on to them. Their preference is to fund the items themselves outright which therefore is not reflected in our accounts.

Brittle Bone Society

Trustees' Annual Report *(continued)*

Year ended 31 March 2017

Research

The Charity continues to increase involvement in research areas relevant to the circumstances relating to Osteogenesis Imperfecta guided by the Medical Advisory Board and by promoting National Institute of Health Research (NIHR) and wider research work to membership. Involvement in the RUDY Project which is a study of rare diseases bone, joint and blood vessel study and which has full support of our Medical Advisory Board and which has been widely supported by general membership. The Charity became co-applicants in a study led by Edinburgh University 'TOPAZ trial' around fracture studies in OI.

Events and Projects

The Charity seeks part-funding for its most expensive event (the annual AGM and conference). It was agreed to seek out corporate funding to address the shortfall and cost to the Charity. This was secured in part from donations from Mereo Biopharma and Alexion Pharma UK Limited.

Patient Day Events on-going since February 2015 averaging 70 members at each event and have continued in 2016 visiting Birmingham, Sheffield and Glasgow. We also held both a London and Bristol patient day in February 2017.

Voice was held beginning of April 2017 in Sheffield continuing with the theme of independent living. Cool Bones Project for 11-15 year olds continues to receive funding from BBC Children in Need to fund this. The next three year funding stream from BBC Children in Need was confirmed spring 2017 and includes part funding for the role of the Support Development Officer.

The Charity achieved its aim to formalise their involvement in research and held their first Scientific Symposium in February 2017 in London at the offices of Vice Chairman John Phillips. This event was a huge success. It is hoped to repeat the event either annually or biennially.

Publicity and Awareness

The Charity endeavours to raise awareness of rare bone diseases. The sponsorship grant for Charity patron Ms Jordanne Whiley MBE came to an end and it is hoped the relationship shall remain cordial. Mr Brian Cox who narrated a BBC Radio 4 Appeal has indicated willingness to remain involved.

ACHIEVEMENTS AND PERFORMANCE

Financial review

The financial statements show that the charity incurred a deficit of £45,649. (2016 - surplus £116,749). Total income for the year was £240,175 (2016 - £492,342). This has fallen mainly as a result of a large legacy being received in 2016. Expenditure for the year was £285,824, (2016 - £375,593).

The practice of fundraising to co-fund equipment or services continues. There continues to be an increased emphasis on seeking out applications for financial income to fund events, and so spread the reach of services offered by the Charity Branches and Support Groups.

Long term fundraisers (Longridge Branch) continue to raise funds of significant proportions.

Expenditure

Applications for financial support for wheelchairs and equipment must be made in writing and be supported by a relevant professional, generally an occupational therapist, and full details on the specification, cost and supplier of any equipment. The Charity operates an application system which is summarised regularly back into the Trustee Board (maintaining and protecting personal details and identities). The Charity provides assistance to enable people to attend our conference events.

Brittle Bone Society

Trustees' Annual Report *(continued)*

Year ended 31 March 2017

Subscriptions & Third Party Affiliations

The Charity is a member of a number of relevant organisations which can be found on our website including Genetic Alliance and EURORDIS, SCVO, NIRD, and NCVO. The Charity continues upkeep of relevant membership of pressure group committees and organisations to make sure their comment and contributions are noted in important matters like the UK Rare Disease Plan and changes to national health policy.

The Charity continues to maintain relations with OIF (Osteogenesis Imperfecta Foundation) in USA and OIFE (Osteogenesis Imperfecta Federation Europe) maintaining and building links at home and abroad.

Income

There is a wide mix of potential funding sources and the best way of securing funds is judged on a case-by-case basis. This may include applications to major trusts, local trusts, and companies, and in many cases contributions from specific events or individuals.

Due to high reserves carried forward from a previous legacy of £202k received in 2016 it has been a particular challenge to secure funds from trusts and other grant making bodies.

Fundraising

The Charity continues to support uptake of race places nationally, fundraising dinners and events of small, medium and large scale. From "can" collections to gala balls, the Charity supports long-term supporters and encourages new fundraisers. The Charity launched a general fundraising drive - featuring the high costs of wheelchairs and other equipment to help front this new fundraising campaign and a legacy project to raise funds and awareness. This unfortunately did not raise income as hoped.

Sponsorship

The Charity continues to invite suitable and relevant sponsors (e.g. wheelchair manufacturers) to our smaller and main annual Conference to help provide an array of information and also help pay towards Conference costs.

Going Concern

The level of unrestricted funds is greater than required in the reserves policy set by the Trustees and consequently, the Trustees have a reasonable expectation that the Charity will continue in operational existence for the immediate foreseeable future and have therefore, used the going concern basis in preparing the financial statements.

PLANS FOR FUTURE PERIODS

Adult OI Services

The Charity continues to be involved in an important project to scope a proposal to call for an Adult OI commissioned service. This involves close co-operation with NHS healthcare professionals and full consultation undertaken by the Charity with wider membership to help construct a winning application. Significant meetings have taken place, surveys have been completed and formal discussions with NHS commissioners have happened.

Research & Scientific Symposium

In line with joining the AMRC and reflecting the wishes of members to be more greatly involved in research the Charity has engaged in an increased number of important studies and potential trials into new therapies and treatments. This includes not only the OI community but extends to others in the more rare bone group areas , e.g. XLH and HPP.

In line with AMRC guidance we now request documents that will detail all approaches made to the BBS for either monetary support in the form of grant or in kind to enlist members' input to surveys and questionnaires.

Brittle Bone Society

Trustees' Annual Report *(continued)*

Year ended 31 March 2017

New Projects - Hospital outreach

The BBS successfully gained funding for new hospital packs of information to be delivered to children in hospitals. There are some issues surrounding language and medical terms to agree before this pack can be formally launched.

Charity 50th Year Anniversary Event

The Charity will celebrate its 50th year of existence in 2018. The Charity plans to host a family conference in the birthplace of the charity in Dundee. They also hope to host the OIFE AGM event and a 2nd Scientific Symposium event. The main attraction of this will also include a historical exhibit of the work of the Charity throughout the period which will be of interest to their own community and the general public.

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England, Wales and Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, Charities and Trustees Investments (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

So far as each Trustee is aware there is no relevant audit information of which the auditor is unaware. The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of it.

Brittle Bone Society

Trustees' Annual Report *(continued)*

Year ended 31 March 2017

The trustees' annual report was approved on 1 July 2017 and signed on behalf of the board of trustees by:

A handwritten signature in blue ink that reads "Elaine Healey". The signature is written in a cursive style with a large initial 'E' and a decorative flourish at the end.

Elaine Healey
Trustee

Brittle Bone Society

Independent Auditor's Report to the Trustees of Brittle Bone Society

Year ended 31 March 2017

We have audited the financial statements of Brittle Bone Society for the year ended 31 March 2017 which comprise the statement of financial activities, statement of financial position and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under section 144 of the Charities Act 2011 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2017 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Charities Act 2011.

Brittle Bone Society

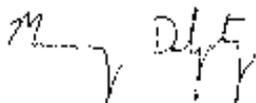
Independent Auditor's Report to the Trustees of Brittle Bone Society *(continued)*

Year ended 31 March 2017

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 and the Charity Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Murray Dalgety (Senior Statutory Auditor)
For and on behalf of
Bird Simpson & Co
Chartered Accountants & Statutory Auditor

144 Nethergate
Dundee
DD1 4EB

3 July 2017

Bird Simpson & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Brittle Bone Society
Statement of Financial Activities
Year Ended 31 March 2017

		Unrestricted funds	Restricted funds	2017 Total funds	2016 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	4	99,395	84,835	184,230	418,596
Other trading activities	5	43,668	11,467	55,135	72,628
Investment income	6	466	–	466	719
Other income	7	344	–	344	399
Total income		<u>143,873</u>	<u>96,302</u>	<u>240,175</u>	<u>492,342</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	8	82,528	–	82,528	90,973
Expenditure on charitable activities	9,10	87,538	115,758	203,296	284,620
Total expenditure		<u>170,066</u>	<u>115,758</u>	<u>285,824</u>	<u>375,593</u>
Net (expenditure)/income		<u>(26,193)</u>	<u>(19,456)</u>	<u>(45,649)</u>	<u>116,749</u>
Transfers between funds		(8,096)	8,096	–	–
Net movement in funds		<u>(34,289)</u>	<u>(11,360)</u>	<u>(45,649)</u>	<u>116,749</u>
Reconciliation of funds					
Total funds brought forward		364,144	76,949	441,093	324,344
Total funds carried forward		<u>329,855</u>	<u>65,589</u>	<u>395,444</u>	<u>441,093</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 12 to 21 form part of these financial statements.

Brittle Bone Society
Statement of Financial Position
As at 31 March 2017

		£	2017 £	2016 £
Fixed assets				
Tangible fixed assets	16		64,702	68,344
Current assets				
Debtors	17	3,626		7,251
Cash at bank and in hand		339,238		393,806
		342,864		401,057
Creditors: amounts falling due within one year	18	12,122		28,308
Net current assets			330,742	372,749
Total assets less current liabilities			395,444	441,093
Funds of the charity				
Restricted funds			65,589	76,949
Unrestricted funds			329,855	364,144
Total charity funds	19		395,444	441,093

These financial statements were approved by the board of trustees and authorised for issue on 1 July 2017, and are signed on behalf of the board by:



Elaine Healey
Trustee

The notes on pages 12 to 21 form part of these financial statements.

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

1. General information

The charity is registered charity in England, Wales and Scotland and is unincorporated. The address of the principal office is Grant Paterson House, 30 Guthrie Street, Dundee, DD1 5BS.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011, Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting policies

Taxation

The income of the Charity is exempt from charge to tax in accordance with the provisions of the Income and Corporation Taxes Act 1988.

Going concern

There are no material uncertainties about the charity's ability to continue.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 22.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Funds held by the Charity are held in restricted and unrestricted funds.

Restricted Funds – these are funds that can only be used for a particular restricted purpose within the objects of the Charity. Restrictions arise when specified by the donor or when the funds are raised for particular restricted purposes.

Unrestricted Funds – these are funds which can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated Funds – these are unrestricted funds earmarked by the trustees for particular future project or commitment.

Where necessary a transfer is made from unrestricted funds to restricted funds to compensate fully all restricted funds which would otherwise be in deficit at the accounting date.

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

3. Accounting policies (continued)

Incoming Resources

All income is recognised when the conditions for receipt have been met, and there is a reasonable assurance of receipt. In particular, the following policies are used:

Donations and legacies are included in the year in which they are receivable, which is when the Charity becomes entitled to the resource with reasonable certainty and it can be measured reliably.

Donations and legacies received for general purposes of the Charity are included as unrestricted funds. Donations and legacies for activities restricted by the terms of the donation are taken to restricted funds where these wishes are legally binding on the Trustees.

Grants are credited in the year to which they relate. Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Branch receipts are recorded in the Income and Expenditure Account on an accruals basis.

Investment income and bank interest is included in the year in which it is receivable. Non-monetary gifts and donated services and facilities are not incorporated into these financial statements. When received these amounts are disclosed as a note in the accounts.

Resources Expended

All expenditure is included on an accruals basis. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. The allocation of expenditure follows the policies below:

Costs of generating voluntary income consist of the costs incurred in inducing others to make gifts to the Charity that are voluntary income.

Costs allocated to fundraising and trading are those costs incurred on non-charitable activities undertaken to generate funds for use by the Charity.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between activities they contribute to on a reasonable, justifiable and consistent basis.

Investment management costs are the costs of administering the investments held. Costs of charitable activity comprise all the resources applied by the Charity in undertaking its work to meet its charitable objectives. Administration costs, which support the charitable activities, are allocated across the core activities to reflect the estimated staff time spent on each main area.

Governance costs are the costs associated with the governance arrangements of the Charity, which relate to the general running of the Charity as opposed to those costs associated with fundraising or charitable activities. They include the travel and subsistence costs of Trustees attending meetings.

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

3. Accounting policies (continued)

Tangible assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Heritable Property	-	2% straight line
Computer Software	-	33% straight line
Office Equipment	-	25% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Cash at bank and in hand

Cash at bank includes cash held in a deposit or similar account and cash in hand.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

3. Accounting policies (continued)

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Donations			
Donations	76,621	84,835	161,456
Legacies			
Legacies	–	–	–
Grants			
Grants receivable	15,000	–	15,000
Subscriptions			
Subscriptions	7,774	–	7,774
	<u>99,395</u>	<u>84,835</u>	<u>184,230</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Donations	64,684	114,267	178,951
Legacies			
Legacies	216,810	–	216,810
Grants			
Grants receivable	15,000	–	15,000
Subscriptions			
Subscriptions	7,835	–	7,835
	<u>304,329</u>	<u>114,267</u>	<u>418,596</u>

During 2017 the charity received the following donations from pharmaceutical companies:-

Alexion Pharma UK Limited	£20,000
Mereo BioPharma	£15,000
Kyowa Kirin Ltd	£10,000

All donations received are in line with the charities policy on donations from the Pharmaceutical and Healthcare Industry which can be found on the Brittle Bone Society website.

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

5. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Fundraising events	43,668	11,467	55,135
	<u>43,668</u>	<u>11,467</u>	<u>55,135</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Fundraising events	60,950	11,678	72,628
	<u>60,950</u>	<u>11,678</u>	<u>72,628</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Bank interest receivable	466	466	719	719
	<u>466</u>	<u>466</u>	<u>719</u>	<u>719</u>

7. Other income

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Exchange rate difference	344	344	399	399
	<u>344</u>	<u>344</u>	<u>399</u>	<u>399</u>

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

8. Costs of other trading activities

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Costs of Voluntary Income				
Wages and salaries	35,610	35,610	39,463	39,463
Employer's NIC	2,555	2,555	3,079	3,079
Rates and water	704	704	604	604
Light & heat	1,874	1,874	2,019	2,019
Repairs & maintenance	1,049	1,049	8,082	8,082
Insurance	657	657	1,159	1,159
Legal and professional fees	1,837	1,837	385	385
Telephone	1,119	1,119	1,237	1,237
Depreciation	1,638	1,638	3,075	3,075
Postage and stationery	2,350	2,350	3,751	3,751
Computer expenses	2,994	2,994	1,919	1,919
Website expenses	1,296	1,296	–	–
	<u>53,683</u>	<u>53,683</u>	<u>64,773</u>	<u>64,773</u>
Costs of Fundraising Income				
Direct fundraising costs	9,194	9,194	3,862	3,862
Wages and Salaries	16,189	16,189	17,257	17,257
Employer's NIC	1,201	1,201	1,401	1,401
Rates & water	156	156	134	134
Light & heat	416	416	448	448
Repairs & maintenance	233	233	1,796	1,796
Insurance	145	145	258	258
Legal and professional fees	408	408	86	86
Telephone	249	249	275	275
Depreciation	366	366	683	683
Website expenses	288	288	–	–
	<u>28,845</u>	<u>28,845</u>	<u>26,200</u>	<u>26,200</u>
	<u><u>82,528</u></u>	<u><u>82,528</u></u>	<u><u>90,973</u></u>	<u><u>90,973</u></u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Charitable Expenses	17,415	–	17,415
Charitable Activities	62,404	115,758	178,162
Support costs	7,719	–	7,719
	<u>87,538</u>	<u>115,758</u>	<u>203,296</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Charitable Expenses	31,200	–	31,200
Charitable Activities	54,297	191,250	245,547
Support costs	7,873	–	7,873
	<u>93,370</u>	<u>191,250</u>	<u>284,620</u>

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2017 £	Total fund 2016 £
Charitable Expenses	17,415	7,719	25,134	39,073
Charitable Activities	178,162	–	178,162	245,547
	<u>195,577</u>	<u>7,719</u>	<u>203,296</u>	<u>284,620</u>

11. Analysis of support costs

	Support costs £	Total 2017 £	Total 2016 £
Auditors remuneration	4,608	4,608	4,602
Cost of Trustees meetings	3,111	3,111	3,271
	<u>7,719</u>	<u>7,719</u>	<u>7,873</u>

12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2017 £	2016 £
Depreciation of tangible fixed assets	3,642	6,833
Fees payable for the audit of the financial statements	4,608	4,602
	<u>8,250</u>	<u>11,435</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2017 £	2016 £
Wages and salaries	112,065	113,623
Social security costs	7,465	8,021
	<u>119,530</u>	<u>121,644</u>

The average head count of employees during the year was 4 (2016: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2017 No.	2016 No.
Number of charitable activities staff	2	2
Number of administrative staff	1	1
Number of management staff	1	1
	<u>4</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2016: Nil).

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

14. Trustee remuneration and expenses

During the year 6 (2016:8) trustees received a total of £2,759 (2016: £2,952) of expenses relating to travel and accommodation costs for attendance at Trustees meetings and other matters in support of the charity.

15. Transfers between funds

The society has a number of restricted funds. Where the expenditure on a fund to date exceeds the income received as of the year end, provision has been made to transfer the required amount from general reserves.

In addition, the society is currently reviewing its restricted funds and a number of smaller funds, where the initial conditions have been fully met, with the donor's permission, have been transferred into unrestricted funds.

16. Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Equipment £	Total £
Cost				
At 1 Apr 2016 and 31 Mar 2017	<u>94,595</u>	<u>30,658</u>	<u>69,906</u>	<u>195,159</u>
Depreciation				
At 1 April 2016	31,497	30,658	64,660	126,815
Charge for the year	1,892	–	1,750	3,642
At 31 March 2017	<u>33,389</u>	<u>30,658</u>	<u>66,410</u>	<u>130,457</u>
Carrying amount				
At 31 March 2017	<u>61,206</u>	<u>–</u>	<u>3,496</u>	<u>64,702</u>
At 31 March 2016	<u>63,098</u>	<u>–</u>	<u>5,246</u>	<u>68,344</u>

17. Debtors

	2017 £	2016 £
Other debtors	<u>3,626</u>	<u>7,251</u>

18. Creditors: amounts falling due within one year

	2017 £	2016 £
Trade creditors	2,547	21,232
Social security and other taxes	1,290	2,474
Other creditors	8,285	4,602
	<u>12,122</u>	<u>28,308</u>

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2016	Income	Expenditure	Transfers	At 31 March 2017
	£	£	£	£	£
General funds	241,046	143,873	(168,174)	(8,096)	208,649
Heritable Property	63,098	–	(1,892)	–	61,206
Wheelchair fund	30,000	–	–	–	30,000
Research Fund	30,000	–	–	–	30,000
	<u>364,144</u>	<u>143,873</u>	<u>(170,066)</u>	<u>(8,096)</u>	<u>329,855</u>

(a) Heritable Property is the cost of the building. These funds are unavailable to spend.

(b) The Wheelchair Fund is a designated fund, established in 2016 after a large legacy was received. The Trustees have decided to make these funds available to help with the purchase of wheelchairs.

(c) The Research Fund is a designated fund, established in 2016 after a large legacy was received. The Trustees have decided to make these funds available to help become more acutely involved in and part of relevant research.

(d) The General Funds are available to be spent for any of the purposes of the charity.

Restricted funds

	At 1 April 2016	Income	Expenditure	Transfers	At 31 March 2017
	£	£	£	£	£
Restricted Funds	44,990	36,915	(57,335)	5,609	30,179
Restricted Funds - Individuals	26,459	22,920	(23,734)	8,059	33,704
Restricted Funds - Conference	5,500	36,467	(34,689)	(5,572)	1,706
	<u>76,949</u>	<u>96,302</u>	<u>(115,758)</u>	<u>8,096</u>	<u>65,589</u>

(a) Restricted Funds are made up of several Funds that have been set aside for a specific purpose, for example, for wheelchair purchases or welfare purposes. There are also Funds that have been restricted to be spent in specific areas.

(b) Restricted Funds – Individuals are made up of many Funds that are only available to be spent on a specific individuals.

(c) Restricted Funds – Conference is only available to be spent on the Annual Conference the charity holds.

Brittle Bone Society

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

20. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Tangible fixed assets	3,496	–	3,496
Heritage assets	61,206	–	61,206
Current assets	265,153	65,589	330,742
Net assets	<u>329,855</u>	<u>65,589</u>	<u>395,444</u>

21. Related parties

Whilst the trustees claim out of pocket expenses for travel costs relating to Brittle Bone Society meetings, no trustee is paid any remuneration.

In the current year £1,560 was paid to Jones Day solicitors for costs relating to the Scientific Symposium that they hosted. Trustee, Mr J Phillips is a partner of Jones Day and all goods were recharged at the cost incurred to Jones Day.

There were no other related party transactions during the year that are required to be disclosed.

22. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 1 April 2015.

No transitional adjustments were required in the retained funds or income or expenditure for the year.

Brittle Bone Society
Management Information
Year ended 31 March 2017

The following pages do not form part of the financial statements.

Brittle Bone Society

Detailed Statement of Financial Activities

31 March 2017

	2017 £	2016 £
Income and endowments		
Donations and legacies		
Donations	161,456	178,951
Legacies	–	216,810
Grants receivable	15,000	15,000
Subscriptions	7,774	7,835
	<u>184,230</u>	<u>418,596</u>
Other trading activities		
Fundraising events	55,135	72,628
	<u>55,135</u>	<u>72,628</u>
Investment income		
Bank interest receivable	466	719
	<u>466</u>	<u>719</u>
Other income		
Exchange rate difference	344	399
	<u>344</u>	<u>399</u>
Total income	<u>240,175</u>	<u>492,342</u>

Brittle Bone Society

Detailed Statement of Financial Activities *(continued)*

31 March 2017

	2017	2016
	£	£
Expenditure		
Costs of other trading activities		
Direct fundraising costs	9,194	3,862
Wages and salaries	51,799	56,720
Employer's NIC	3,756	4,480
Rates and water	860	738
Light and heat	2,290	2,467
Repairs and maintenance	1,282	9,878
Insurance	802	1,417
Legal and professional fees	2,245	471
Telephone	1,368	1,512
Depreciation	2,004	3,758
Postage and stationery	2,350	3,751
Computer expenses	2,994	1,919
Website expenses	1,584	–
	<u>82,528</u>	<u>90,973</u>
 Expenditure on charitable activities		
Wages and salaries	60,266	56,902
Employer's NIC	3,709	3,542
Rates and water	704	604
Light and heat	1,874	2,019
Repairs and maintenance	1,049	8,082
Insurance	657	1,159
Auditors fees	4,608	4,602
Legal and professional fees	1,836	385
Telephone	1,119	1,237
Promotion	2,619	–
Other office costs	5,739	4,723
Depreciation	1,638	3,075
Postage and stationery	2,178	3,069
Conference expenses	34,689	38,111
Staff travel	11,486	9,183
Computer expenses	2,450	1,570
Sponsorship	–	10,000
Wheelchair purchases and repairs	22,804	85,042
Welfare & Equipment	25,987	35,523
Newsletters	4,023	3,172
Subscriptions	1,120	2,472
Support Group costs	8,334	6,877
Website expenses	1,296	–
Costs of trustees' meetings	3,111	3,271
	<u>203,296</u>	<u>284,620</u>
 Total expenditure	 <u><u>285,824</u></u>	 <u><u>375,593</u></u>
 Net (expenditure)/income	 <u><u>(45,649)</u></u>	 <u><u>116,749</u></u>

Carried forward

Brittle Bone Society

Notes to the Detailed Statement of Financial Activities

31 March 2017

	2017 £	2016 £
Costs of other trading activities		
Costs of Voluntary Income		
Wages and salaries	35,610	39,463
Employer's NIC	2,555	3,079
Rates and water	704	604
Light & heat	1,874	2,019
Repairs & maintenance	1,049	8,082
Insurance	657	1,159
Legal and professional fees	1,837	385
Telephone	1,119	1,237
Depreciation	1,638	3,075
Postage and stationery	2,350	3,751
Computer expenses	2,994	1,919
Website expenses	1,296	–
	<u>53,683</u>	<u>64,773</u>
Costs of Fundraising Income		
Direct fundraising costs	9,194	3,862
Wages and Salaries	16,189	17,257
Employer's NIC	1,201	1,401
Rates & water	156	134
Light & heat	416	448
Repairs & maintenance	233	1,796
Insurance	145	258
Legal and professional fees	408	86
Telephone	249	275
Depreciation	366	683
Website expenses	288	–
	<u>28,845</u>	<u>26,200</u>
Costs of other trading activities	<u>82,528</u>	<u>90,973</u>

Brittle Bone Society

Notes to the Detailed Statement of Financial Activities *(continued)*

31 March 2017

	2017	2016
	£	£
Expenditure on charitable activities		
Charitable Expenses		
<i>Activities undertaken directly</i>		
Rates & water	704	604
Light & heat	1,874	2,019
Repairs & maintenance	1,049	8,082
Insurance	657	1,159
Legal and professional fees	1,836	385
Telephone	1,119	1,237
Promotion	2,614	–
Depreciation	1,638	3,075
Postage and stationery	2,178	3,069
Computer expenses	2,450	1,570
Sponsorship	–	10,000
Website expenses	1,296	–
	<u>17,415</u>	<u>31,200</u>
Support costs		
Cost of trustee meetings	3,111	3,271
	<u>3,111</u>	<u>3,271</u>
Charitable Activities		
<i>Activities undertaken directly</i>		
Wages/salaries	60,266	56,902
Employer's NIC	3,709	3,542
Other office costs	5,744	4,723
Conference expenses	34,689	38,111
Staff travel	11,486	9,183
Wheelchair purchases and repairs	22,804	85,042
Welfare & equipment	25,987	35,523
Newsletters	4,023	3,172
Subscriptions	1,120	2,472
Support group costs	8,334	6,877
	<u>178,162</u>	<u>245,547</u>
Governance costs		
Governance costs - audit fees	4,608	4,602
	<u>4,608</u>	<u>4,602</u>
Expenditure on charitable activities	<u><u>203,296</u></u>	<u><u>284,620</u></u>