Charity registration number 272100 (England and Wales)

Charity registration number SCO10951 (Scotland)

THE BRITTLE BONE SOCIETY

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

THE BRITTLE BONE SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Elaine Healey John Phillips Robert Gordon Prof N Bishop Gareth Cumming Yvonne Grant Angie Stewart Prof M Smith Thines Ganeshamoorthy (Co-Opted 15 November 2021)
Chief executive officer	Patricia Osborne
Charity number (England and Wales)	272100
Charity number (Scotland)	SCO10951
Principal address	Grant Paterson House 30 Guthrie Street DUNDEE DD1 5BS
Auditor	Bird Simpson & Co 144 Nethergate Dundee DD1 4EB
Bankers	The Royal Bank of Scotland 3 High Street Dundee DD1 9LY

HE BRITTLE BONE SOCIETY

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THE BRITTLE BONE SOCIETY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's constitution, the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

Objectives and activities

The objectives of The Brittle Bone Society (the "Charity") are to advance research into the causes, inheritance and management of Osteogenesis Imperfecta ("OI") and similar bone disorders. The Charity also provides advice, support and financial assistance to anyone affected by OI.

Our Aims are:

To decrease the level of isolation felt by people living with OI
Increase the level of independence of people living with OI
To increase opportunities for individuals to take charge of their own health

Reorganisation

The Trustees and members agreed to modernise the structure of the charity, whilst maintaining all the same objectives as stated above, and to move all activities into a limited company format. The new limited Company, Brittle Bone Society (BBS) was created and takes over from the former trust format on 1st April, 2022.

Achievements and performance

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake. The Trustees would like to highlight the main strands of activities undertaken in furtherance of the above objectives below.

Collaborative working

Honouring our Founder: The Charity have made formal arrangements to suitably honour the memory of their late founding member Dr Margret Grant MBE. There has been an agreement with the University of Dundee to introduce an annual award. The **'Touch a Life Legacy Award'** will be given to a student of Nursing from the School of Health Sciences. This will ensure the name of both the charity and Margaret Grant are kept in prominence in the home city.

History Bones Archive.

The University of Dundee recruited an archivist to complete the collation of the collection and to undertake a project to capture the 'oral history' of the Society. This was funded by the Wellcome Trust. The BBS was fully included in the process and helped oversee aspects of this, and extended their reach to inform and update the OI community of this precious story being captured for future generations.

Information and Events

We maintained online events throughout the pandemic which started March 2020 and continued up until restrictions were eased. We continued to work closely with the healthcare professionals bringing informative sessions to our members. Zoom fatigue did have some impact after time, however many of the BBS sessions which involved expert healthcare professionals and real world experts continued to be noted as popular and useful.

Online Events held were:

Independent Living workshops were held (6 in total) Spring/summer 2021

Youth event held online June 2021

Kids Xmas Party held with goody bags posted out to children Dec 2021

Joined in with Institute of genetics and Cancer to speak at Shine a Light Event 2021

Joined with OCR in Glasgow to host a Wishbone Wellbeing event May 2021

Annual family Conference and AGM was held online **September 2021.** From our UK based HCP's we covered adult and child health. We heard about the new Rare Bone Nurses Network; Genetic testing, Research and updates on clinical trials. Our invited guest Dr Laura Tosi from Washington University USA covered knowledge gaps and registries. Members (real world experts) covered leisure topics, PPI and we had entertainment in the form of a dance video. Conference also included a kids workshop – craft time.

AGM

This covered usual business, annual accounts, overall annual reports/highlights. Resolutions to re-elect Elaine Healey as Chairman, John Phillips as Vice Chair, and elect Angie Stewart as Secretary were passed. Professor Nick Bishop, Yvonne Grant and Mirrick Koh were re-elected as Trustees. Bird Simpson & Co were re-elected as auditors for next year. The new Strategic plan was launched to commence early 2022. BBS staff were keen to thank members for their input to various surveys.

Surveys and Consultations

We carried out 2 very important and useful surveys in relation to Covid and Independent Living. The results of both which were analysed by the Centre for Rare Conditions in Glasgow and we hope to get published. We also promoted the International "impact" survey – the first international survey carried out of this size to ingather data in relation to OI. The results of which will be published in late 2022.

Links with all NHS remained strong and our mission to finalise clinical care guidelines has developed into patient care pathways. We have held numerous meetings and conducted surveys to ingather yet more data to support and evidence the gaps and support the call for better adult care for those with OI.

Comms

Our Comms strategy was extremely important over this period and we have been enjoying increased levels of contact with our community. Our stats around reach, impression, engagement and downloads of resources has been steadily rising. Trustees continue to support a fee to our 'experts' in writing blog posts and articles.

Wheelchairs, equipment and financial assistance

Funding provision for those who require assistance in securing the correct wheelchair continues. Our process remains robust. All applications must be supported by an NHS endorsement. Applications are reviewed and approved by our CEO. Summary (anonymised info is shared quarterly to Trustees at Trustee Meetings to keep them appraised of the volume of wheelchairs being sought at periods across the year). Delays in securing qualified OT's to do assessments continued to be a problem due to the pandemic, resulting in longer delays for people who required their mobility equipment.

Post Pandemic

The Charity held its first face to face event at the Apex Hotel in Dundee in Feb 2022. We were pleased to be able to announce various projects for 2022:

- **Research**

We continued to be involved in research such as sharing updates on new research, news of new clinical trials as they became available to keep members up to speed on latest developments. BBS funded projects were mostly held in abeyance due to the pandemic. Trustees lifted the block on providing funds for 'new' research in Feb 2022. The Scientific Advisory Board met in Dundee and agreed to formally launch the new round of funding. This decision had been previously agreed also by the full BBS Trustee Board who granted their approval. In support of this the Trustees have agreed to increase the designated Research Fund by £130,000.

- **Awareness Campaign**

The OICAN May Campaign. The Charity invited a number of real world expert individuals to ask they become the "Faces' of the May campaign. These people from all around the UK who live with varying degrees of OI – got on board with the campaign. The Charity devised a 'Charter' and accompanying literature and appealed to members to both sign the charter and ask their elected reps to be aware of the shortfalls of care around OI. The Charity hope to take the outcome/results of this to Parliament in 2023.

- **Website**

The Charity had for some time been concerned about shortfalls of their current website and ability to make some vital and necessary updates. This necessitated a new website should be purchased. After suitable quotes a local Dundee company was selected and helped to devise a new site. The company (MTC) were then tasked with transfer of data from the old site, this was brought forward so that we might launch at the Dundee February Events

- **Charity – legal/Status Change**

The Charity proposed amending their legal status at the 2020 AGM, this was approved and throughout 2021 the work was undertaken to make all suitable arrangements. This was chiefly handled by our legal support (pro bono) with our thanks to Jones Day Law Firm. The Charity were able to announce at the Dundee Event in February that all necessary legal documents were complete and the New Charity would start operating as of the 1st April. This prompted a good deal of work for staff around administration and of informing supporters, suppliers and all others such as banks, providers etc. Including a slight rebrand and modernising our look.

Subscription and Third Party Affiliations

The Charity holds membership and affiliation of a number of relevant organisations including Genetic Alliance, EURORDIS SCVO, NIRDP, NCVO, Society for Endocrinology, Specialised Healthcare Alliance. We also have good links with Rare Disease Ireland and NIRDP. We have membership to the Chartered Institute of Fundraising and we obtained approval and membership to the Scottish Fundraising Adjudication Panel which is the Scottish equivalent of the Fundraising regulator. We have membership to the OIFE, the umbrella organisation in Europe for OI groups and maintain strong links with friends in the USA – the OI Foundation. In terms of relationships we also work with those in the informal rare bone alliance from the HPP, XLH and Fibrous Dysplasia Communities.

Income

2022 has seen a large increase in the income of the charity and in the main that has stemmed from several large legacies being received. The actual funds for a large proportion of the legacy income came in after the accounting year end, but in accordance with our accounting policies these are included in the accounts as debtors at the year end date.

In addition to the legacy income the charity has a good variety of other income strands, with donations from individuals, trusts, and pharmaceutical companies as well as fundraising income raised by members and friends of the charity.

The pandemic had initially curtailed most fundraising activities, whilst there has been a steady increase in these activities the income is not quite at the level it was pre-pandemic.

We look to cover the cost of events from outside sources, allowing us to increase the spread of services offered by the charity's own resources. The Charity continues to explore and apply to various funding institutions and continues to seek out relevant sponsorship to boost its designated and restricted funds.

Expenditure

As a small-medium sized Charity with limited resources we ensure that all donations are spent as efficiently and effectively as possible. The new ways of working introduced via necessity from the pandemic have highlighted many cost efficiencies for holding meetings and contact with our members, some of which will be continued. The Charity has invested in a new website and the focus on digital communication with members and the general public, providing information on OI, raising the profile of the Charity and encouraging fundraising.

Fundraising

The Charity remains immensely grateful to all those individuals who fundraised for the BBS throughout the pandemic. Facebook income remained a good source of donations. Whilst we do not encourage fundraising during Wishbone Day itself as it is primarily about raising awareness, many people do decide to fundraise. Its particularly pleasing so many young children want to participate, so whilst the funds are welcome the awareness is also positive and helps recruit youngsters to the charity and to understand our purpose early on.

The charity continued to rebuild its fundraising efforts during the year after the cancellation of so many events during the pandemic. We received legacies in the year which has resulted in a large surplus being made. The trustees have designated a proportion of the legacy to its Wheelchair and Research fund.

Pharma Funding

We received grant funding from Alexion, Mereo Biopharma, Ultragenyx and from Kyowa Kirin further to applications being lodged with them, that described all our various projects e.g. our Research Event in Dundee, that we required funding help with.

Going Concern

The level of unrestricted funds is greater than required in the reserves policy set by the Trustees and consequently, the Trustees have a reasonable expectation that the Charity will continue in operational existence for the immediate foreseeable future via the new limited company structure and have therefore, used the going concern basis in preparing the financial statements.

Particular consideration has been given to financial matters with the uncertainty surrounding the consequential effects of the Covid-19 pandemic upon income levels. The Trustees will continue to monitor this situation closely, and react to changing circumstances as required.

Financial review

The financial statements show that the charity reported a surplus of £256,971 for the year (2021 - deficit £11,306). Total income for the year was £509,663 (2021 - £191,770), the increase being due to several very generous legacies. Expenditure for the year was £ 252,563(2021 - £203,258). Events and activities were able to resume, and there was investment in the charity website.

The charity's net asset position has improved and overall fund balances of £618,588 were reported at the year end (2021; £361,617). The trustees are satisfied with the financial position of the society and look towards the forthcoming year ahead.

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for the future

The Trustees intend to carry on with all current activities within the new limited company format and the financial stability that the recent generous legacies will allow this. In particular, the following projects and activities have been identified;

Advocacy – e.g. campaigning to raise awareness of OI (national month of OI Campaign)

Maintain our Wheelchair & Equipment grant application process.

Kids Hospital Packs

Factsheets – regularly reviewed/updated

Useful and easy to navigate website

Advance and support suitable research into OI

Varied programme of subsidised Events for all ages

Structure, governance and management

As the Charity is active throughout the United Kingdom it is registered with both the Charity Commission and the Office of the Scottish Charity Regulator. It is unincorporated and governed by its constitution.

The charity altered their legal status on 1st April 2022. Brittle Bone Society (BBS) is a registered charity (SCO50854), supporting the OI community throughout the United Kingdom and in Ireland. It is a registered company limited by guarantee (SC677346).

The Trustees who served during the year and up to the date of signature of the financial statements were:

Elaine Healey	
John Phillips	
Robert Gordon	
Mirrick Koh	(Resigned 19 March 2022)
Prof N Bishop	
Gareth Cumming	
Yvonne Grant	
Angie Stewart	
Prof M Smith	
Thines Ganeshamoorthy	(Co-Opted 15 November 2021)

Nominations for trustees can be made by any member of the charity and are are voted upon at the AGM. On election or adoption Trustees are supplied with the relevant publications from the Charity Commission and the Office of the Scottish Charity Regulator. The Charity supplies full job descriptions for Trustees and office bearers, copies of the constitution and other policy documents relevant to the governance of the Charity.

Trustees are encouraged to contact the appropriate regulator or, if necessary, other sources of information should they have any enquiries. Trustees are also required to sign a Declaration Form confirming that they are not in any way legally disqualified from serving.

Key management personnel

As a small Charity the key management personnel consists of the trustees, the Chief Executive and all the other staff. They are responsible for directing, controlling, running and operating the charity on a day to day basis.

The salaries are disclosed in note 10 of the accounts. The pay of all staff is reviewed annually, having regard to general pay inflation and budget constraints.

Volunteers

Outside of the head office, the Charity relies on volunteers throughout the UK to help raise funds and provide peer support for others affected by Osteogenesis Imperfecta.

Strategic Planning

The strategic plan 2022 – 2026 was launched at the AGM Sept 2021. It formally came into effect Jan 2022. It is currently listed on the charity's website. https://www.brittlebone.org/wp-content/uploads/2022/02/Strategic-Plan-2022-to-2026.pdf?x81333 The key aims are

1. Increase awareness of OI
2. Advocate for and with the OI community
3. Develop and improve BBS services
4. Maximise relationships with HCP's
5. Sustain funding and develop ways to support research
6. Improve operational efficiency and effectiveness.

All aspects of how the charity plans to go forward over the next 4 years is set out in the document.

Membership

BBS encourage those who wish to support our work to become either members or supporters or both. The clear distinction of membership entitles the holder to vote at our AGM.

Data protection and disclosures

We adhere to all data protection principles and all our policies are regularly reviewed and updated. The charity ensures all staff undertake and complete appropriate child protection training and comply with the PVG schemes. All trustees are asked to provide any conflicts of interest or declarations that should be made known so that these can be listed on the charity's website.

This Privacy Notice ("Notice") for personal data is issued by Brittle Bone Society (BBS) ("BBS" or "we"), a registered charity (SC050854) and a company limited by guarantee (SC677346), and Brittle Bone Society, a charity registered under number 272100 in England and Wales and in Scotland under number SC010951, as joint controllers BBS is the successor charity to the Brittle Bone Society and supports the OI community throughout the United Kingdom and in Ireland.

BBS is committed to using your personal data in accordance with our responsibilities under the UK implementation of the General Data Protection Regulation ("GDPR").

This Notice lets you know how we collect, use and protect your personal data. Personal data has the meaning given to it in the GDPR and includes any information that relates to an identified or identifiable natural person.

We use the personal data that you provide us through this website and through your other interactions with us to gain a better understanding of how you use our services and how we receive them. This assists us in making more efficient use of our resources to support individuals and families affected by OI.

We may post additional GDPR information ("Additional GDPR Information") in connection with specific users of this site from time to time. If you are one of those specific users, please read this Notice in conjunction with the Additional GDPR Information. In the event of any conflict, the terms of the Additional GDPR Information prevail over the terms of this Notice.

Meetings and Administration

The Trustees meet at least three or more times per year depending on the business to be considered. Decisions are made based on motions, duly proposed and seconded, either at the meeting or resolutions in writing. Motions are carried on a simple majority of the Trustees attending and voting. This is subject to the constitutional requirement that a minimum of five Trustees must be present at any meeting. In addition the Chair, Vice Chair, Secretary and Treasurer together with the Chief Executive Officer prepare regular reports for the Trustees.

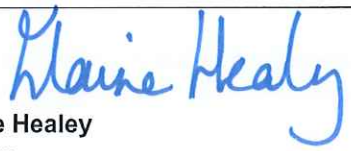
All Trustees give up their time freely and no Trustee received remuneration in the year. Details of Trustees expenses are disclosed in note 9.

The Trustees administer and manage the Charity and employ a Chief Executive Officer to manage the day-to-day operations. Whilst the Chief Executive Officer is normally in attendance at the meetings of the Trustees, she has no voting rights, her participation being on an ex-officio basis. The CEO regularly emails and discusses and consults with the Chairman, Secretary and Treasurer on operational matters.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.



Elaine Healey
Trustee
Dated: 9 July 2022

THE BRITTLE BONE SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales and in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

THE BRITTLE BONE SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE BRITTLE BONE SOCIETY

Opinion

We have audited the financial statements of The Brittle Bone Society (the 'Charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF THE BRITTLE BONE SOCIETY

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient and proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows;

- we identified the laws and regulations applicable to the charity through discussion with the CEO and Treasurer and for a charity and we deem these to be standard charity laws and regulations, as well as obligations as an employer;
- the engagement partner ensured that the engagement team were aware of this and collectively had appropriate competence, capabilities and skills to recognize non-compliance with applicable laws and regulations over the course of their audit work;
- we further assessed the extent of compliance with the laws and regulations identified above and in our fieldwork found no areas of non-compliance.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was a susceptibility to fraud, and their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we;

- performed a full comparison of the annual results to identify any unusual or unexpected amounts;
- tested journal entries to identify any unusual transactions;
- considered whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions where found

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to;

- agreeing financial statement disclosures to underlying supporting documentation;
- discussion with management over any actual or potential litigation or claims against the charity;
- reviewing correspondence with relevant regulators and legal advisors where any potential non-compliance exists; and
- discussions with management and trustees detailing high level review of the activities of the year, and investigation of any matters that would impact upon the financial statements.

Due to the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulations. This risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE TRUSTEES OF THE BRITTLE BONE SOCIETY

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Wilson
for Bird Simpson & Co

Alison Wilson (Senior Statutory Auditor)
for and on behalf of Bird Simpson & Co 9 July 2022

Chartered Accountants
Statutory Auditor

144 Nethergate
Dundee
DD1 4EB

Bird Simpson & Co is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE BRITTLE BONE SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Income from:						
Donations and legacies	3	415,726	-	52,927	468,653	171,821
Other trading activities	4	40,972	-	-	40,972	19,848
Investments	5	38	-	-	38	101
Total income		456,736	-	52,927	509,663	191,770
Expenditure on:						
Raising funds	6	42,690	-	-	42,690	51,778
Charitable activities	7	128,941	2,339	78,593	209,873	151,480
Total expenditure		171,631	2,339	78,593	252,563	203,258
Net incoming/(outgoing) resources before transfers		285,105	(2,339)	(25,666)	257,100	(11,488)
Gross transfers between funds		(130,762)	121,468	9,294	-	-
Net income/(expenditure) for the year/ Net incoming/(outgoing) resources		154,343	119,129	(16,372)	257,100	(11,488)
Other recognised gains and losses						
Other gains or losses	11	(129)	-	-	(129)	182
Net movement in funds		154,214	119,129	(16,372)	256,971	(11,306)
Fund balances at 1 April 2021		162,788	145,000	53,829	361,617	372,923
Fund balances at 31 March 2022		317,002	264,129	37,457	618,588	361,617

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE BRITTLE BONE SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:					
Donations and legacies	3	107,097	-	64,724	171,821
Other trading activities	4	19,848	-	-	19,848
Investments	5	101	-	-	101
Total income		127,046	-	64,724	191,770
Expenditure on:					
Raising funds	6	51,778	-	-	51,778
Charitable activities	7	89,034	1,510	60,936	151,480
Total expenditure		140,812	1,510	60,936	203,258
Net incoming/(outgoing) resources before transfers		(13,766)	(1,510)	3,788	(11,488)
Gross transfers between funds		(109,196)	99,470	9,726	-
Net income/(expenditure) for the year/ Net incoming/(outgoing) resources		(122,962)	97,960	13,514	(11,488)
Other recognised gains and losses					
Other gains or losses	11	182	-	-	182
Net movement in funds		(122,780)	97,960	13,514	(11,306)
Fund balances at 1 April 2020		285,568	47,040	40,315	372,923
Fund balances at 31 March 2021		162,788	145,000	53,829	361,617

THE BRITTLE BONE SOCIETY

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	12		53,903		53,638
Current assets					
Debtors	13	140,301		8,458	
Cash at bank and in hand		438,021		310,452	
		578,322		318,910	
Creditors: amounts falling due within one year	14	(13,637)		(10,931)	
Net current assets			564,685		307,979
Total assets less current liabilities			618,588		361,617
Income funds					
Restricted funds	16		37,457		53,829
Unrestricted funds					
Designated funds	17	264,129		145,000	
General unrestricted funds		317,002		162,788	
			581,131		307,788
			618,588		361,617

The financial statements were approved by the Trustees on 9 July 2022

Elaine Healey

Elaine Healey
Trustee

1 Accounting policies

Charity information

The charity is registered charity in England, Wales and Scotland and is unincorporated. The address of the principal office is Grant Paterson House, 30 Guthrie Street, Dundee, DD1 5BS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds earmarked by the trustees for particular future projects or commitments.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Where necessary a transfer is made from unrestricted funds to restricted funds to compensate fully at restricted funds which would otherwise be in deficit at the accounting date.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1 Accounting policies **(Continued)**

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donations and legacies received for general purposes of the Charity are included as unrestricted funds. Donations and legacies for activities restricted by the terms of the donation are taken to restricted funds where these wishes are legally binding on the Trustees.

Grants are credited in the year to which they relate. Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received.

Investment income and bank interest is included in the year in which it is receivable. Non-monetary gifts and donated services and facilities are not incorporated into these financial statements. When received these amounts are disclosed as a note in the accounts.

1.5 Expenditure

All expenditure is included on an accruals basis. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. The allocation of expenditure follows the policies below:

Costs of generating voluntary income consist of the costs incurred in inducing others to make gifts to the Charity that are voluntary income.

Costs allocated to fundraising and trading are those costs incurred on non-charitable activities undertaken to generate funds for use by the Charity.

Costs of charitable activity comprise all the resources applied by the Charity in undertaking its work to meet its charitable objectives. Administration costs, which support the charitable activities, are allocated across the core activities to reflect the estimated staff time spent on each main area.

Governance costs are the costs associated with the governance arrangements of the Charity, which relate to the general running of the Charity as opposed to those costs associated with fundraising or charitable activities. They include the travel and subsistence costs of Trustees attending meetings.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between activities they contribute to on a reasonable, justifiable and consistent basis.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight Line
Fixtures and fittings	25% Straight Line
Computer equipment	33% Straight Line

1 Accounting policies **(Continued)**

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1 Accounting policies **(Continued)**

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Donations and gifts	89,204	52,927	142,131	154,999
Legacies receivable	315,734	-	315,734	7,168
Subscriptions	10,788	-	10,788	9,654
	415,726	52,927	468,653	171,821
For the year ended 31 March 2021	107,097	64,724		171,821
Donations and gifts				
Alexion Pharma UK Limited	7,500	-	7,500	-
Mereo BioPharma	10,000	-	10,000	10,000
Kyowa Kirin Ltd	10,000	-	10,000	10,000
Ultragenyx	-	5,000	5,000	-
Other	61,704	47,927	109,631	134,999
	89,204	52,927	142,131	154,999

All donations received from the Pharmaceutical and Healthcare Industry are shown separately above. All donations received are in line with the charities policy on donations from the Pharmaceutical and Healthcare Industry which can be found on the Brittle Bone Society website.

4 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fundraising events	40,972	19,848

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	38	101

6 Raising funds

	2022 £	2021 £
Fundraising and publicity		
Direct staff costs	22,336	29,703
Direct fundraising costs	1,262	(215)
Share of support costs (see note 8)	19,092	22,290
Fundraising and publicity	42,690	51,778
	42,690	51,778

7 Charitable activities

	2022	2021
	£	£
Direct staff costs	83,761	84,102
Members events	18,565	1,957
Conference expenses	762	996
Staff expenses	968	1,261
Wheelchair purchases	55,689	34,156
Welfare and equipment	7,030	4,681
Subscriptions	3,319	2,397
Digital communications	16,007	-
	186,101	129,550
Share of support costs (see note 8)	19,092	17,460
Share of governance costs (see note 8)	4,680	4,470
	209,873	151,480
Analysis by fund		
Unrestricted funds - general	128,941	
Unrestricted funds - designated	2,339	
Restricted funds	78,593	
	209,873	
For the year ended 31 March 2021		
Unrestricted funds - general		89,034
Unrestricted funds - designated		1,510
Restricted funds		60,936
		151,480

8 Support costs

	Support costs	Governance costs	2022	2021	Basis of allocation
	£	£	£	£	
Staff costs	7,635	-	7,635	14,808	% allocation
Depreciation	2,971	-	2,971	1,892	% allocation
Sundry office costs	3,966	-	3,966	3,070	% allocation
Rates & water	1,152	-	1,152	1,464	% allocation
Light & heat	3,744	-	3,744	4,046	% allocation
Repairs & maintenance	1,215	-	1,215	1,597	% allocation
Insurance	2,798	-	2,798	2,272	% allocation
Legal & professional fees	2,281	-	2,281	1,628	% allocation
Telephone	5,236	-	5,236	2,722	% allocation
Postage & stationery	2,733	-	2,733	1,347	% allocation
Computer expenses	4,453	-	4,453	4,904	% allocation
Audit fees	-	4,680	4,680	4,440	Governance
Cost of trustee meetings	-	-	-	30	Governance
	38,184	4,680	42,864	44,220	
Analysed between					
Fundraising	19,092	-	19,092	22,290	
Charitable activities	19,092	4,680	23,772	21,930	
	38,184	4,680	42,864	44,220	

Governance costs includes £4,680 (2021- £4,440) for audit fees.

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

There were no payments of expenses to trustees during the year. In 2021, one trustee received £30 relating to travel costs for attendance at a meeting.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Charitable and administration	4	5
	4	5

Employment costs	2022 £	2021 £
Wages and salaries	105,261	122,536
Social security costs (net of empployer allowance)	6,051	3,333
Other pension costs	2,420	2,744
	113,732	128,613

There were no employees whose annual remuneration was £60,000 or more.

11 Other gains or losses

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Foreign exchange losses	129	(182)

12 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computer equipment	Total
	£	£	£	£
Cost				
At 1 April 2021	94,595	69,906	30,658	195,159
Additions	-	-	3,236	3,236
At 31 March 2022	94,595	69,906	33,894	198,395
Depreciation and impairment				
At 1 April 2021	40,957	69,906	30,658	141,521
Depreciation charged in the year	1,892	-	1,079	2,971
At 31 March 2022	42,849	69,906	31,737	144,492
Carrying amount				
At 31 March 2022	51,746	-	2,157	53,903
At 31 March 2021	53,638	-	-	53,638

13 Debtors

	2022	2021
Amounts falling due within one year:	£	£
Other debtors	139,679	4,000
Prepayments and accrued income	622	4,458
	140,301	8,458

14 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	3,518	2,707
Other creditors	10,119	8,224
	13,637	10,931

15 Retirement benefit schemes

Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £2,420 (2021 - £2,744).

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds					Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£	£	£	£
Restricted funds	21,267	27,565	(24,359)	4,442	28,915	5,865	(22,142)	(876)	11,762
Individuals	19,048	37,159	(35,581)	4,288	24,914	47,062	(55,689)	9,408	25,695
Conference	-	-	(996)	996	-	-	(762)	762	-
	40,315	64,724	(60,936)	9,726	53,829	52,927	(78,593)	9,294	37,457

(a) Restricted Funds are made up of many Funds that have been set aside for a specific purpose, for example, for wheelchair purchases or welfare purposes. There are also Funds that have been restricted to be spent in specific areas.

At the year end the balance of £11,762 was split across more than 20 separate funds, with no individual fund having more than £5,000.

(b) Individual Restricted Funds are made up of many Funds that are only available to be spent on specific members. At the year end the charity held funds for over 30 such members, with the total value of £25,695.

(c) Conference is only available to be spent on the Annual Conference the charity holds.

Where the expenditure on a fund to date exceeds the income received as of the year end for a restricted fund, provision has been made to transfer the required amount from general reserves.

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Wheelchair & equipment fund	85,000	-	(2,339)	(8,532)	74,129
Research fund	60,000	-	-	130,000	190,000
	145,000	-	(2,339)	121,468	264,129

(a) The Wheelchair and Equipment fund is a designated fund, established in 2016 with additional funds added in 2021. The Trustees review the amount held within this fund and where appropriate add to it.

(b) The Research fund is a designated fund, established in 2016 after a large legacy was received. The Trustees have decided to make these funds available to help become more acutely involved in and part of relevant research. No research was funded last year, but this is being actively considered now, and the trustees have agreed to increase this fund by £130,000 to give more flexibility to the type and timing of the research that can be supported.

18 Analysis of net assets between funds

	Unrestricted funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022	Unrestricted funds 2021	Designated funds 2021	Restricted funds 2021	Total 2021
	£	£	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:								
Tangible assets	53,903	-	-	53,903	53,638	-	-	53,638
Current assets/(liabilities)	392,664	134,129	37,892	564,685	109,150	145,000	53,829	307,979
	446,567	134,129	37,892	618,588	162,788	145,000	53,829	361,617

19 Capital commitments

	2022	2021
	£	£
At 31 March 2022 the Charity had capital commitments as follows:		
Contracted for but not provided in the financial statements:		
Acquisition of property, plant and equipment	-	3,236

20 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022	2021
	£	£
Aggregate compensation	113,732	137,106

In 2022 there were no transactions with related parties (2021: None).

21 Auditors' Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of FRC Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature we use our auditor to assist with the preparation of the accounts.